

**BRIGHTON & HOVE CITY COUNCIL
ROAD TRAFFIC REGULATION ACT 1984**

**Brighton & Hove Outer Areas (Waiting, Loading And Parking) And Cycle
Lanes Consolidation Order 2024**

Brighton & Hove City Council (“the Council”) in exercise of its powers under Sections 1(1), 2 (1) to (3), 4, 45, 46, 49, 124 (1) (c) & (d) of and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984 (“the 1984 Act”) as amended and Part 6 of the Traffic Management Act 2004 and Regulation 21 of Part IV of The Local Authorities’ Traffic Orders (Procedure) (England and Wales) Regulations 1996 and of all other enabling powers after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the 1984 Act hereby makes the following Order.

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PART 1 – GENERAL

1. This Order shall come into operation on the 4th day of May 2024 and may be cited as the “Brighton & Hove Outer Areas (Waiting, Loading and Parking) and Cycle Lanes Consolidation Order 2024”.
2.
 - (1) This Order is made for the purpose of a general scheme of control of the various restrictions in the roads identified in Schedule 1 to this Order.
 - (2) This Order consolidates in whole or in part the Orders listed in Schedule 3.
3. In this Order, except where the context otherwise requires, the following expressions have the meanings assigned to them:-
 - **“Access Way”** means a length of road sufficient to enable a vehicle to have access to and egress from land or premises in or adjacent to that road;
 - **“Ambulance”** means a vehicle which is constructed or adapted and is being used primarily for the carriage of persons to a place where they will receive or from a

place they have received medical treatment and which by reason of design marking or equipment is readily identifiable;

- **“Blue Badge Scheme”** means the national arrangement of parking concessions for disabled and blind persons as described in the Chronically Sick and Disabled Persons Act 1970 (as amended);
- **“Bus”** means a Public Service Vehicle as described in the Public Passenger Vehicles Act 1981 as amended by the Transport Act 1985;
- **“Bus Stand”** means a length of road indicated by Traffic Signs authorising it to be used by Buses only operating a Local Service subject to the provisions of this Order;
- **“Car Club”** means a community car club or similar organisation (including any person or organisation acting on behalf of such club or organisation) approved in writing by the Council for the purposes of this order;
- **“Car Club Parking Bay”** means an area within the limits of a Car Club Parking Place indicated by Traffic Signs authorizing it to be used for the leaving of an individual vehicle in accordance with the provisions of this Order;
- **“Car Club Parking Place”** means a length of road indicated by Traffic Signs authorizing it to be used for the leaving of a vehicle in accordance with the provisions of this Order;
- **“Car Club Permit”** means a Permit issued by the Council to a Car Club under the provisions of Part 4 of this Order;
- **“Car Club Vehicle”** means a mechanically propelled vehicle (excluding trailer) with 3 or more wheels not being an Invalid Carriage or a Motorcycle provided by a Car Club or by the Council for the use of persons who have paid any relevant membership or other car club fee and by means of a real-time or advance booking system may have use of the vehicle for a specified period and which displays the Permit issued by the Council and which:
 - (a) has an unladen weight not exceeding 2540 Kilograms.
 - (b) does not exceed 2.25 metres in overall height.
 - (c) does not exceed 5.00 metres in overall length.
- **“Carriageway”** means a way consisting of or comprised in a road being a way (other than a cycle track) over which the public have a right of way for the passage of vehicles and a surface suitable for the exercise of that right but excluding any Layby;
- **“Chargepoint Operator”** - means the contractor authorised by the Council to run and maintain the Council’s electric vehicle charging infrastructure;
- **“Chief Officer of Police”** means the Chief Officer of Police for Brighton & Hove;
- **“Civil Enforcement Officer”** has the same meaning as in Section 76 of the Traffic Management Act 2004;

- **“Corporate Director City Services”** means an officer appointed by the Council for the time being and shall include her authorized agent and representative and any successor of hers;
- **“Cycle Lane”** means a part of a highway indicated by Traffic Signs authorizing it to be used by Pedal Cycles only and in accordance with the provisions of this Order;
- **“Disabled Badge Holders Parking Bay”** means an area within the limits of a Disabled Badge Holders Parking Place indicated by Traffic Signs authorizing it to be used for the leaving of an individual vehicle in accordance with the provisions of this Order;
- **“Disabled Badge Holders Parking Place”** means a length of road indicated by Traffic Signs authorizing it to be used for the leaving of vehicles in accordance with the provisions of this Order;
- **“Disabled Person’s Badge”** has the same meaning as in the Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000;
- **“Disabled Person’s Parking Disc”** has the same meaning as in the Local Authorities’ Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000;
- **“Dispensation Permit”** means a permission in writing constrained by time issued by the Council at its discretion subject to the charge specified in Schedule 2 Part I for display in a vehicle permitting that vehicle to be left in a Restricted Road on yellow lines subject to the provisions of this Order;
- **“Doctor’s Parking Bay”** means an area within the limits of a Doctor’s Parking Place indicated by Traffic Signs authorizing it to be used for the leaving of an individual vehicle in accordance with the provisions of this Order;
- **“Doctor’s Parking Place”** means a length of road indicated by Traffic Signs authorizing it to be used for the leaving of vehicles in accordance with the provisions of this Order;
- **“Doctor’s Permit”** means a Permit issued by the Council to a Fully Registered Person under the provisions of Part 4 of this Order;
- **“Driver”** in relation to a vehicle waiting in a Parking Place or any Restricted Road referred to in this Order means the person driving the vehicle at the time it was parked in the Parking Place or Restricted Road;
- **“Driver and Vehicle Licensing Agency”** means the Executive Agency of the Department for Transport charged with facilitating road safety and general law enforcement by maintaining registers of drivers and vehicles and the collection of vehicle excise duty (car tax);
- **“Electric Vehicle”** means a vehicle including a Motorcycle in which the electrical motive power is derived from an electrical storage battery which is not connected to any source of power when the vehicle is in motion;

- **“Electric Vehicle Charging Point”** means a length of road indicated by Traffic Signs authorizing it to be used for the leaving of vehicles in accordance with the provisions of this order;
- **“E-Taxi Vehicle”** means a taxi vehicle in which the electrical motive power is derived from an electrical storage battery which is not connected to any source of power when the vehicle is in motion;
- **“E-Taxi Vehicle Charging Point”** means a length of road indicated by Traffic Signs authorising it to be used for the leaving of vehicles in accordance with the provisions of this order;
- **“Fire Service Vehicle”** means any vehicle used operationally by the Fire Service;
- **“Fully Registered Person”** means as defined by Section 55 of the Medical Act 1983 a fully registered medical practitioner or a visiting EU practitioner;
- **“Goods”** means any item (including cash or other valuable securities) that needs to be transported by vehicle for the purpose of delivering or collecting (including checking the item for delivery or collection) usually but not exclusively in the course of trade or business;
- **“Goods Vehicle”** means a vehicle constructed or adapted for use for the carriage of goods or burden of any description and not drawing a trailer;
- **“Initial Charge”** has the meaning assigned to it by Section 46(1) of the Act of 1984;
- **“Invalid Carriage”** for the purposes of this Order has the same meaning as in Section 136 of the Act of 1984;
- **“Layby”** means an area of Carriageway intended for the waiting of vehicles and indicated by the appropriate Traffic Signs;
- **“Licensed Taxi”** means in England and Wales, a vehicle licensed under section 37 of the Town Police Clauses Act 1847;
- **“Local Service”** has the same meaning as in Section 2 of the Transport Act 1985;
- **“Loading Bay”** means an area on a road indicated by Traffic Signs authorizing it to be used for the purposes of loading or unloading a vehicle;
- **“Loading Gap”** means an area defined within a Parking Place which is designated for loading/unloading or to enable a vehicle to have access to or egress from land or premises adjacent to the Parking Place;
- **“Motorcycle”** means a mechanically propelled vehicle with two wheels (not being an Invalid Carriage) without trailer or sidecar;
- **“Motorcycle Parking Place”** means a length of road indicated by Traffic Signs authorizing it to be used for the leaving of Motorcycles in accordance with the provisions of this Order;
- **“Owner”** has the same meaning as in Section 92 of the Traffic Management Act 2004;

- **“Parking Bay”** means an area within the limits of a Parking Place indicated by Traffic Signs authorizing it to be used for the leaving of an individual vehicle in accordance with the provisions of this Order;
- **“Parking Place”** means a length of road indicated by Traffic Signs authorizing it to be used by vehicles in accordance with the provisions of this Order;
- **“Pedal Cycle”** means a pedal bicycle, pedal tricycle or a pedal cycle having four or more wheels, not being in any case capable of being mechanically propelled;
- **“Pedal Cycle Hangar Scheme”** means the pedal cycle hangar scheme operated on behalf of Brighton & Hove City Council;
- **“Pedal Cycle Hire Scheme Docking Place”** means an area of carriageway or footway designated by this Order as a place for pedal cycles used for the Brighton & Hove Cycle Hire Scheme;
- **“Pedal Cycle Hire Scheme”** means the pedal cycle rental scheme operated on behalf of Brighton & Hove City Council;
- **“Pedal Cycle Parking Place”** means a length of road indicated by Traffic Signs authorising it to be used for the leaving of a Pedal Cycle in accordance with the provisions of this Order;
- **“Pedal Cycle Parking Place – Bike Hangar”** means a length of carriageway designated by this Order as a place for Pedal Cycles to be stored as part of the Pedal Cycle Hangar Scheme
- **“Penalty Charge”** means a charge set by the Council under the provisions of Section 77 of the Traffic Management Act 2004 with the approval of the Secretary of State for Transport which is to be paid in the manner described in the Penalty Charge Notice;
- **“Penalty Charge Notice”** has the meaning given by Regulation 5 of The Civil Enforcement of Road Traffic Contraventions (Approved Devices, Charging Guidelines and General Provisions) (England) Regulations 2022;
- **“Permit”** means a permission in writing issued by the Council at its absolute discretion allowing a vehicle or vehicle of a specific class to park or wait in any Parking Place where such a Permit is required in accordance with the provisions of this Order;
- **“Permit Holder”** means a person to whom a Permit has been issued under the provisions of Part 4 of this Order;
- **“Permit Parking Bay”** means an area within the limits of a Permit Parking Place indicated by Traffic Signs authorizing it to be used for the leaving of an individual vehicle in accordance with the provisions of this Order;
- **“Permit Parking Place”** means a length of road indicated by Traffic Signs authorizing it to be used for the leaving of vehicles in accordance with the provisions of this Order;
- **“Personal Disabled Badge Holder’s Parking Places”** means a length of road indicated by Traffic Signs authorising it to be used for the leaving of vehicles in accordance with the provision of this order.

- **“Plug in Hybrid Vehicle”** means a vehicle including a Motorcycle where the motive power can be provided either by an internal combustion engine or by an electric motor powered by an electrical storage battery which can be recharged from an external source of electricity.
- **“Police Vehicle”** means a vehicle used by a police officer in exercise of his duties;
- **“Postal Packets”** has the same meaning as in Section 125 of the Postal Services Act 2000;
- **“Prescribed Hours”** means those days and hours specified in:
 - Schedule 1 Parts 1 to 4 (inclusive) and Part 16 during which parking, waiting, stopping or loading/unloading is restricted in the Restricted Roads or parts thereof and Cycle Lanes described therein in accordance with the provisions of this Order
 - Schedule 1 Parts 5 to 13 (inclusive) during which vehicles or classes of vehicles may park, wait, stop or load/unload in the Parking Places described therein in accordance with the provisions of this Order
 - Schedule 1 Part 14 during which Electric Vehicles or Plug in Hybrid Vehicles may be left in the Electric Vehicle Charging Points described therein subject to the provisions of this Order;
 - Schedule 1 Part 15 during which Pedal Cycles may stand in the Pedal Cycle Parking Places described therein subject to the provisions of this Order.
- **“Professional Carer”** means a person who is employed professionally to provide medical or clinical care regularly away from their usual place of work to individuals in their homes;
- **“Professional Carer Permit”** means a badge issued by the Council to a Professional Carer under the provisions of Part 4 of this Order;
- **“Protective Cover”** means a transparent holder issued by the Council for the protection and display of a Permit under the provisions of Part 4 of this Order;
- **“Public Service Vehicle”** has the same meaning as in Section 1 of the Public Passenger Vehicles Act 1981;
- **“Public Telecommunications Operator”** has the same meaning as in Section 9 of the Telecommunications Act 1984;
- **“Registered local bus service”** has the same meaning as in section 2 of the Transport Act 1985;
- **“Relevant Position”** in the case of a Disabled Person’s Badge and Disabled Person’s Parking Disc the meanings are as described in the Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000 and the Local Authorities’ Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000 respectively;
- **“Restricted Road”** means any road or part of a road specified in Schedule 1 Parts 1 to 4 (inclusive) in which parking, stopping, waiting or loading/unloading is

restricted by reference to time and/or place and/or day as indicated therein and in accordance with the provisions of this Order.

PROVIDED that the expression "Restricted Road" shall not for the purposes of Part 2 of this Order include any part of a highway designated or authorized to be used as a Parking Place by any Order for the time being in force in respect of a Restricted Road;

- **"Telecommunications Apparatus"** has the same meaning as in the Telecommunications Act 1984 Schedule 2;
- **"Traffic Sign"** has the same meaning as in Section 64 (1) of the Act;
- **"Undertaker"** has the same meaning as in Section 48 (4) of the New Roads and Street Works Act 1991;
- **"Vehicle Registration Certificate"** means the certificate or equivalent document issued by the Driver and Vehicle Licensing Authority and showing vehicle details including the name and address of the Registered Keeper;

4.

- (1) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended applied consolidated or re-enacted by or as having effect by virtue of any subsequent enactment.
- (2) Any reference in this Order to a numbered Article is a reference to the Article bearing that number in that same Part of this Order and any reference to a numbered Schedule or Part thereof is a reference to the Schedule or Part thereof to this Order bearing that number unless specified otherwise;
- (3) The restrictions imposed by this Order shall be in addition to and not in derogation from any restriction or requirement imposed by any regulations made or having effect as if made under the Act or by or under any other enactment.

5. Nothing in this Order unless otherwise specified shall apply to a Pedal Cycle.
6. Motorcycles may not be left in any Parking Place described in this Order unless otherwise specified.
7. Neither the Council nor its authorized representatives shall be liable for any loss or damage occurring to any vehicle or its fittings or contents or to any property during or in consequence of any vehicle or property being taken or left at or removed from a Parking Place.

PART 2 - WAITING OF VEHICLES

- I. Subject to the provisions of Article 2 of this Part no person shall except upon the direction or with the permission of a Civil Enforcement Officer Police Constable in uniform or person authorized by the Council cause or permit any vehicle to park, stop or wait in any Restricted Road during the Prescribed Hours.

2. Nothing in Article I of this Part shall prevent any person from using causing or permitting a vehicle to park, stop or wait in a Restricted Road during the Prescribed Hours;
- (1) to enable a person or persons to board or alight from the vehicle provided that the vehicle cannot reasonably be used for the same purpose in any other road.
 - (2) if the vehicle is being used for the purpose of delivering or collecting Goods including loading or unloading the vehicle at premises adjoining that road.
 - (3) for the purpose of loading or unloading the vehicle while the vehicle is in actual use in connection with the removal of furniture from one office or dwelling house to another or the removal of furniture from such premises to a depository or to such premises from a depository.
 - (4) to enable the vehicle (if it cannot reasonably be used for the same purpose in any other road) to be used in connection with any of the following operations in an emergency; building works, the removal of any obstruction to traffic, the maintenance, improvement or reconstruction of any Restricted Road, or the laying, erection, alteration or repair in or adjacent to any Restricted Road by an Undertaker of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or any telecommunications apparatus.
 - (5) if the vehicle is being used in the course of an emergency for Fire Service Ambulance Service or Police purposes or it is a vehicle in the service of a local authority being used in pursuance of its statutory powers or duties and that vehicle cannot reasonably be used for the same purpose in any other road.
 - (6) if the vehicle is a Licensed Taxi waiting upon any duly authorized stand and is available for hire.
 - (7) if the vehicle is waiting owing to the Driver being prevented from proceeding by circumstances beyond his control or if he is required by law to stop or if such waiting is necessary in order to avoid an accident.
 - (8) if the vehicle is in the service of or employed by a provider of a postal service licensed by the Postal Services Commission pursuant to the provisions of the Postal Services Act 2000 and is waiting while Postal Packets addressed to premises adjacent to that road are being unloaded from the vehicle or having unloaded therefrom are being delivered or while Postal Packets are being collected from premises or posting boxes adjacent to that road or is in use in conjunction with the cleaning of telephone kiosks adjacent to that road provided that the vehicle cannot reasonably be used for such purpose in any other road and for as long as may be necessary in conjunction with these purposes.
 - (9) to enable the vehicle to take in petrol oil water or air from any garage situated on or adjacent to any Restricted Road.

- (10) if goods are sold from the vehicle by a person licensed by the Council to sell goods from a stationary pitch situated in that Restricted Road.
- (11) if the vehicle is displaying a valid Disabled Person's Badge and a Disabled Person's Parking Disc (on which the badge holder or other person in charge of the vehicle has indicated the time at which the period of waiting began) in the Relevant Positions and is waiting for a period not exceeding three hours (not being a period separated by an interval of less than one hour from a previous period of waiting by the same vehicle in such Restricted Road).

PROVIDED that the badge is being used in accordance with the provisions of the Blue Badge Scheme.

- (12) if the vehicle is displaying a valid permit and timeclock (on which the permit holder has indicated the time at which the period of waiting began) and is left for a period not exceeding 30 minutes and is being used for a purpose for which the Dispensation Permit was issued.
- (13) if the vehicle is displaying a valid Professional Carer's Permit and timeclock (on which the permit holder has indicated the time at which the period of waiting began) and is waiting for a period not exceeding two hours or such other period authorised by the Council and because no suitable Parking Place was available and if the vehicle is being used for a purpose for which the Professional Carer's Permit was issued.
- (14) if the vehicle is being used in connection with the posting or removing of advertising material in the form of posters on or from, premises adjacent to that road and cannot reasonably be used for such purposes in any other road.

PROVIDED that:

- (i) in the case of Article 2 (12) a Dispensation permit must be displayed in the timeclock provided by the Council. The permit and timeclock must be visible on the dashboard and able to be read in their entirety from the outside of the vehicle either from the front or nearside.
- (ii) in the case of Article 2 (14) a Professional Carer Permit must be displayed in accordance with the provisions of Part 4.1 Article 8 (i).
- (iii) any vehicle left in accordance with the provisions of Article 2 of this Part is left in a position that does not cause an obstruction or danger to others and that the Driver shall move the vehicle on the instructions of a Civil Enforcement Officer Police Constable in uniform or person authorized by the Council whenever such moving may be reasonably necessary for the purpose of preventing obstruction or danger.
- (iv) no vehicle shall wait in any part of a Restricted Road specified in Schedule 1 Parts 2, 3 and 4 (inclusive) during the Prescribed Hours for any purpose but this sub-paragraph shall not apply in the case of a vehicle to which Article 2 (4) (5) (7) or (only in relation to Part 2.10 item 2 Lewes Road) (8) of this Part applies.

PART 3 – PARKING PLACES

- I. Each length of road identified in Schedule I to which any of Parts 5 to 14 (inclusive) of that Schedule apply other than an Access Way or Loading Gap provided therein is hereby authorized to be used as a Parking Place during the Prescribed Hours for vehicles or classes of vehicles as set out below:
 - (1) Limited Waiting Parking Places (Schedule I Part 5) for use by vehicles including Motorcycles with or without side-car waiting for no longer than the period specified in the Schedule with no return allowed before the expiration of the period specified in the Schedule from the time that the same vehicle has been moved from such a Parking Place.
 - (2) Disabled Badge Holders Parking Places (Schedule I Part 6) for use by vehicles displaying a valid Disabled Person's Badge only provided that the Disabled Person's Badge is being displayed in the Relevant Position and is being used in accordance with the provisions of the Blue Badge Scheme and provided also that in the case of Schedule I Part 6.3 (Personal Disabled Badge Holders Parking Places) a valid Disabled Residents Parking Place Permit is issued in respect of that particular parking place must also be displayed.
 - (3) Motorcycle Parking Places (Schedule I Part 7) for use by Motorcycles only.
 - (4) Doctor's Parking Places (Schedule I Part 8) for use by vehicles displaying a valid Doctor's Permit only and in accordance with Part 4 of this Order.
 - (5) Car Club Parking Places (Schedule I Part 9) for use by vehicles displaying a valid Car Club Permit only and in accordance with Part 4 of this Order.
 - (6) Taxi Ranks (Schedule I Part 10) for use by Licensed Taxis which are available for hire only.
 - (7) Loading Bays (Schedule I Part 11) for use by vehicles for the purpose of delivering or collecting Goods including loading or unloading the vehicle only.
 - (8) Loading Bays and Limited Waiting Parking Places (Schedule I Part 12) for use by vehicles for the purpose of delivering or collecting Goods including loading or unloading the vehicle or by vehicles including motorcycles with or without side-car waiting for no longer than the period specified in the Schedule with no return allowed before the expiration of the period specified in the Schedule from the time that the same vehicle has been moved from such a Parking Place.
 - (9) Police Parking Bays (Schedule I Part 13) for use by Police Vehicles only.
 - (10) Electric Vehicle Charging Points
 - (a) Schedule I Part 14.1 for use by Electric Vehicles or Plug in Hybrid Vehicles only which are actively charging for a maximum of 3 hours (no return within 4 hours).

- (b) Schedule I Part 14.2 for use by Electric Vehicles or Plug in Hybrid Vehicles only which are actively charging.
 - (c) Schedule I Part 14.3 for use by E-Taxi Vehicles only which are actively charging.
 - (d) Schedule I Part 14.4 for use by Electric Vehicles or Plug in Hybrid Vehicles only which are actively charging for a maximum of 24 hours (No return with 12 hours).
2. The limits of each Parking Place shall be indicated by Traffic Signs and any vehicle standing in a Parking Place shall stand wholly within the marked limits provided that no vehicle may by virtue of this Article wait in any part of a Parking Place which is an Access Way.
 3. Without prejudice to the foregoing provisions of this Part any vehicle may wait in a Parking Place during the Prescribed Hours other than a Parking Place or part thereof the use of which has been suspended if it cannot conveniently be used for such purposes in any other road if the vehicle is being used for any purpose or eventuality specified in Part 2 Article 2 (4) (5) and (7) of this Order which said Articles shall be construed as if "Parking Place" was substituted for "Restricted Road" wherever the latter expression occurs.
 4. No person shall except upon the direction or with the permission of a Civil Enforcement Officer Police Constable in uniform or person authorized by the Council cause or permit any vehicle other than a vehicle left in accordance with the provisions of this Part to wait at any time in any of the Parking Places specified in this Part.
 5. A Driver of a vehicle shall not use a Parking Place:
 - (1) so as unreasonably to prevent access to any premises adjoining the road or the use of the road by other persons or so as to be a nuisance.
 - (2) when for preventing obstruction of the streets the Council shall by order made on the occasion of any public procession rejoicing or illumination or when the streets are thronged or liable to be obstructed have closed all or any of such Parking Places and exhibited notice of such closing on or near such Parking Places.
 - (3) where under the provisions of Part 5 of this Order the Parking Place has been suspended.
 6. The Driver of a vehicle using a Parking Place shall stop the engine as soon as the vehicle is in position in the Parking Place and shall not start the engine except when about to change the position of the vehicle in or to depart from the Parking Place.
 7. No person shall use any vehicle while it is in a Parking Place or any part thereof without the written consent from the Corporate Director City Services in connection with the sale or attempted sale of any article or in connection with the selling or offering for hire of his skill or services to any person in or near the Parking Place or for the purpose of any exhibition and no vehicle shall be advertised for sale while it is standing in a Parking Place.

PROVIDED that nothing in this Article shall:

- (i) prevent the sale of goods from a vehicle if the goods are immediately delivered at or taken into premises adjacent to the vehicle from which the sale is effected or
 - (ii) prevent the use of a Parking Place described in Article 1 (6) of this Part by a Licensed Taxi available for hire.
8. Where a vehicle having been left in a Parking Place remains there at the beginning of the Prescribed Hours either on the same day or on any subsequent day then the vehicle shall be treated for the purposes of this Part as if it had arrived in the Parking Place at the beginning of those hours.
9. The provisions of this Part shall apply to any Parking Bay as if it were a Parking Place unless specified otherwise.
10. Any person who wilfully or carelessly damages in any way or interferes with the fabric or structure or equipment of a Parking Place shall be in contravention of this Order and shall be liable for the cost of repair of the damage.

Pedal Cycle Parking Places

11. Each length of road identified in Schedule 1 Part 15 is hereby authorized to be used by Pedal Cycles only provided that:
- (1) the limits of each Pedal Cycle Parking Place shall be indicated by a traffic sign only and not road markings with the authority of the Secretary of State for Transport in exercise of his powers under Sections 64 and 65 of the Act and any Pedal Cycle left in a Pedal Cycle Parking Place shall only be parked against a stand provided therein.
 - (2) the provisions of Articles 3, 4 and 10 of this Part shall also apply to Pedal Cycle Parking Places as if they were a Parking Place.
 - (3) the provisions of Parts 5 and 8 of this Order shall apply to Pedal Cycle Parking Places and any reference therein to a "Parking Place" shall also mean a "Pedal Cycle Parking Place".
 - (4) Schedule 1 Part 15.2 is for the parking of Pedal Cycle used for the purpose of the Pedal Cycle Hire Scheme only.
 - (5) Schedule 1 Part 15.3 is for the parking of Pedal Cycles used for the purpose of the Pedal Cycle Hangar Scheme only.

PART 4 – PARKING PERMITS

PART 4.1 – General

1. The provisions of this Part apply to all Permits referred to herein including replacement Permits unless otherwise stated.

Application and Issue

2. An application for a Permit shall be made on a form issued by and obtainable from the Council and shall when stipulated be accompanied by the appropriate charge for that Permit as set out in Schedule 2 Part 1 to this Order.

PROVIDED that in the case of Doctor's Permits the charge will be made for each Doctor's Permit Parking Bay and not for each Permit issued for use in that bay.

3. The Council may at any time in addition to the evidence required by the application form and that identified in Part 4.2 of this Order in respect of all different types of Permit require an applicant for a Permit or a Permit Holder to produce to an officer of the Council such evidence as may reasonably be required to verify any particulars or information given or in respect of any Permit issued to verify that the Permit is valid.
4. Upon receipt of an application duly made under the foregoing provisions of this Part the Council upon being satisfied that the applicant has provided the requisite documentation and any payment required and meets the criteria necessary for the issue of that particular type of Permit shall at its absolute discretion issue to the applicant one Permit and Protective Cover for leaving the vehicle to which such Permit relates during the Prescribed Hours in such Parking Place or Places as is permitted by the particular Permit.

PROVIDED that the provisions of this Article shall apply to any application for the renewal of a Permit save that a further Protective Cover will not be issued unless requested.

5. If a Permit is lost or destroyed the Permit Holder must notify the Council and may apply for the issue to him of a replacement Permit and the Council upon being satisfied as to such loss or destruction shall at its absolute discretion issue a replacement Permit and upon such issue the previous Permit shall become invalid.

Permit Particulars

6. A Permit shall have the following particulars printed thereon:
 - (1) the registration mark of the vehicle in respect of which the Permit has been issued.
 - (2) the period during which subject to the provisions of Article 14 of this Part the Permit shall remain valid.
 - (3) the type of Permit and indication that it has been issued by the Council.
 - (4) details of the Parking Place for which the Permit applies.

PROVIDED that:

- (i) for Doctor's Permits Article 6 (1) shall not apply.
- (ii) for Professional Carer's Permit Articles 6 (1) and (4) shall not apply.

Display of Permit

7. At all times during which a vehicle is left in a Parking Place where a Permit is required to be displayed during the Prescribed Hours the Driver thereof shall cause to be displayed in a Protective Cover affixed to the inside of the front windscreen of the vehicle a valid Permit relating to that Parking Place so that all of the particulars referred to in Article 7 of this Part are visible and can be read in their entirety from the outside of the vehicle either from the front or nearside.

PROVIDED that:

- (i) in the case of a Professional Carer's Permit; the permit must be displayed in the timeclock provided by the Council. The permit and timeclock must be visible on the dashboard and able to be read in their entirety from the outside of the vehicle either from the front or nearside.
 - (ii) where the vehicle is fitted with a windscreen that is not enclosed or is not fitted with a windscreen the Permit is to be displayed on the dashboard or fascia in a suitable and securely affixed holder so that all of the particulars referred to in Article 7 of this Part are visible and can be read in their entirety from the outside of the vehicle either from the front or nearside.
 - (iii) where the vehicle is fitted with neither a windscreen, dashboard or fascia the Permit is to be displayed in a conspicuous and secure position on the vehicle so that all of the particulars referred to Article 7 of this Part are visible and can be read in their entirety from the outside of the vehicle either from the front or nearside.
8.
 - (1) Where a Permit has been displayed on a vehicle in accordance with the provisions of Article 8 of this Part no person not being the Driver of the vehicle shall remove the Permit from the vehicle unless authorized to do so by the Driver.
 - (2) In the event that a Permit has not been displayed in accordance with the provisions of Article 8 of this Part or its details are illegible because of one or more of the events described in Article 10 of this Part then in such circumstances there shall be a contravention of this Order.
 9. If a Permit is mutilated or accidentally defaced or the figures or particulars thereon have been altered or become illegible or the colour of the Permit has become altered by fading or otherwise, the Permit shall become invalid and the Permit Holder must surrender it to the Council and apply to the Council for the issue to him of a replacement Permit.

PROVIDED that if it is satisfied that a Permit has been obtained defaced or altered in an attempt to defraud the Council then the Council shall at its absolute discretion be entitled to refuse to issue a replacement Permit.

Dishonoured Cheques

10. Where a Permit is issued pursuant to Article 5 of this Part upon receipt of a cheque and the cheque is subsequently dishonoured the Permit shall cease to be valid and

the Council shall, by notice in writing served on the Permit Holder by sending the same by Recorded Delivery to him at the address shown by that person on the application for the Permit or at any other address believed to be that person's place of abode place of business or in the case of a company it's registered office, require that person to surrender the Permit to the Council within the time period prescribed in that notice.

PROVIDED that:

- (i) nothing in this Article shall prevent the Council from requesting a replacement payment by such means and within such time period as shall be prescribed so that upon receipt of such payment the Permit shall remain valid.
- (ii) in the case of a dishonoured cheque received for a Doctor's Parking Bay all Permits issued for the same Parking Bay shall also cease to be valid subject to the provisions of this Article.

Surrender and Withdrawal of Permits

11. A Permit Holder may surrender their Permit to the Council at any time and shall be required to do on the occurrence of any one of the events set out in Article 14 of this Part.

12. Where a charge has been paid for a Permit which is being surrendered under the provisions of the preceding Article the Permit Holder shall be entitled to a refund subject to the provisions of Articles 18 and 19 of this Part.

13. The events referred to in Article 12 of this Part are:

- (1) the Permit Holder ceasing to use the vehicle for the purposes for which the Permit was issued.
- (2) the vehicle in respect of which the Permit was issued was not of the class specified under the heading relating to that type of Permit in Part 4.2 of this Order or was adapted or used in such a manner that it is not a vehicle of the class so described.
- (3) the revocation of the designation of the Parking Place(s) to which the Permit relates.
- (4) the Permit Holder ceases to carry out the duties or functions for which the Permit was issued.
- (5) the issue of a replacement Permit by the Council under the provisions of Article 10 of this Part.

14. The Council may in its absolute discretion should any of the events in Article 14 of this Part occur withdraw the Permit by sending a notice in writing to the Permit Holder by the recorded delivery service and the Permit Holder shall surrender the Permit to the Council upon receipt of that notice before the expiration of the time period specified in the notice

15. If the Permit Holder fails to surrender the Permit under the provisions of the preceding Article the Council may record in its records that the Permit has been cancelled and the Permit shall be deemed to be invalid from the date of cancellation

and if it is then used in such circumstances that shall be deemed to be a contravention under Part 8 of this Order.

16. Notwithstanding the provisions of Articles 15 and 16 of this Part a Permit shall be deemed to be invalid on the occurrence of any of the events referred to in Article 14 of this Part or after the expiry date or period of validity specified thereon and if a Permit is then used in such circumstances that shall be deemed to be a contravention under Part 8 of this Order.

Refund of Charges

17. A Permit Holder who surrenders their Permit to the Council at any time or in respect of any of the events described in Article 14 of this Part with the exception of Article 13 (5) shall be entitled to a refund of part of the charge paid in connection with the issue thereof.
18. The part of the charge which is refundable under the provisions of the preceding Article shall be the amount paid for any complete days of the period specified on the Permit which remain unexpired at the time when the Permit is surrendered to the Council calculated on a daily basis and rounded up to the nearest whole pound.

PART 4.2 – Types of Permit

1. The provisions of Part 4.1 of this Order apply to each type of Permit described in this Part in addition to the provisions described herein unless specified otherwise.

Doctor Parking Permits

2. Any applicant for a Doctor's Permit shall produce such evidence as may be required by the Council to satisfy itself that:
 - (1) the applicant is a Fully Registered Person at a surgery or consulting room the address of which is in a road listed in Schedule I Part I and for which a Doctor's Parking Bay or Bays has or have been designated as identified in Schedule I Part 8.
 - (2) the applicant may be liable to be called of necessity to emergencies away from the surgery or consulting room to the extent that the need for special parking arrangements is justified.
 - (3) the vehicle for which the Permit is required is registered to or used by a Fully Registered Person.
3. The issue and display of a valid Doctor's Parking Permit allows the Permit Holder to park the vehicle during the Prescribed Hours in a Doctor's Parking Bay designated for the surgery or consulting rooms for which the Permit was issued as identified in Schedule I Part 8.

Car Club Permit

4. Any applicant for a Car Club Permit shall produce such evidence as may be required by the Council to satisfy itself that:
 - (1) the applicant is a Car Club recognised by the Council.

- (2) the vehicle falls within the definition of Car Club Vehicle used in this Order.
5. The issue and display of a valid Car Club Permit allows the Car Club Vehicle for which the Permit has been issued to be parked at all times in a Car Club Parking Bay for which the Council has designated its' use by that Car Club as identified in Schedule I Part 9.

Professional Carer Permit

6. Any Professional Carer or organisation employing Professional Carers may apply for a Professional Carer's Permit and shall produce such evidence in support of the application as may be reasonably required by the Council to verify any particulars or information given.
7. The issue and display of a Professional Carer's Permit allows the Professional Carer to park a vehicle during the Prescribed Hours in a Restricted Road (on yellow lines) identified in Schedule I Part I for up to two hours or such other period authorised by the Council if there is no other suitable and unrestricted place available and provided that it is not left in a position that causes an obstruction or danger to others.

PROVIDED that the vehicle is being used for a purpose for which the permit was issued.

Dispensation Permit

8. Any applicant for a Dispensation Permit shall produce such evidence as may be required by the Council to satisfy itself that:
 - (1) The applicant is providing essential services in the city to keep it running or;
 - (2) The applicant is a council worker and is required to make short and frequent stops throughout the city to provide essential services
9. The issue and display of a Dispensation Permit allows the permit holder to park a vehicle during the Prescribed Hours in a Permit Parking Place identified in Schedule I Parts 4 and 5 for up to one hour or, if there is no such place available, in a Restricted Road (on yellow lines) identified in Schedule I Part I for up to 30 minutes provided that it is not left in a position that causes an obstruction or danger to others and that the vehicle is being used for a purpose for which the permit was issued.

Disabled Residents Parking Place Permit

10. Any applicant for a Disabled Resident's Parking Place Permit shall produce such evidence as may be required by the Council to satisfy itself that:
 - (1) the applicant has previously applied for and been granted an existing Disabled Badge Holders Parking Bay in the immediate vicinity of their property which has been in place for not less than six months; and
 - (2) other vehicles have prevented the applicant from using that Disabled Badge Holders Parking Bay during the six month period immediately preceding the date of the

application to such an extent that the Council in its absolute discretion considers justify the provision of a Personal Disabled Badge Holders Parking Place”

PART 5 – SUSPENSIONS

1. Any person authorized by the Council may temporarily suspend for as long as may be necessary the use of any Parking Place referred to in this Order or any part thereof for the following reasons:
 - (1) on any occasion when it is considered necessary or desirable for traffic management reasons or in the interests of public safety.
 - (2) for any special occasion, street festival, march etc. when the street will be thronged or obstructed in any way.
 - (3) for the purpose of enabling a Public Service Vehicle to wait there.
 - (4) for the purposes of any works by an Undertaker required in connection with any sewer, main, pipe or apparatus for the supply of gas, water or electricity or any telecommunication apparatus as defined in the Telecommunications Act 1984 in or adjacent to the Parking Place.
 - (5) for the purposes of any emergency building operation demolition or excavation works in or adjacent to the Parking Place.
 - (6) for any vehicle in the service of the Council being used in pursuance of its statutory powers or duties and that vehicle cannot reasonably be used for the same purpose in any other road.
 - (7) for the removal or delivery of furniture, plant, machinery, etc. from or to premises adjacent to the Parking Place or for any general building operation, wedding, funeral or other activity connected with premises adjacent to the Parking Place upon application and at the discretion of the Council.
2. Upon receipt of any request to suspend the use of any Parking Place or any part thereof in accordance with Article 1 of this Part the Council may charge such amount in respect of the implementation of that suspension as is set out in Schedule 2 Part 1a.
3. Any person suspending the use of a Parking Place or any part thereof in accordance with the preceding Articles of this Part shall where appropriate:
 - (1) place or cause to be placed over the Ticket Machines within that Parking Place or part thereof hoods or other covers indicating that the use of the Parking Place or part thereof is suspended and that waiting vehicles are prohibited and/or
 - (2) place or cause to be placed in or as close as possible to that Parking Place or part thereof the use of which is to be suspended a Traffic Sign indicating the period during which waiting by vehicles is prohibited.
4. Where hoods or covers or a Traffic Sign indicating the suspension of a Parking Place or any part thereof have been left in accordance with the provisions of Article 3 of

this Part no person except a Civil Enforcement Officer Police Constable in uniform or a person authorized by the Council shall remove those hoods covers or sign.

5. No person shall at any time whether or not within the Prescribed Hours cause or permit a vehicle to be left in any Parking Place or part of a Parking Place during any period when the use of that place has been suspended as indicated under the provisions of Article 3 of this Part.

PROVIDED that nothing in this Article shall prevent a vehicle from waiting in a Parking Place or part thereof the use of which has been suspended if it is being used for the purpose for which the suspension has been arranged or with the consent of a Civil Enforcement Officer or person authorized by the Council or with the consent of a Police Constable in uniform in the case of Article 1 (1) or (2) of this Part.

6. A Police Constable in uniform may suspend a Parking Place or any part thereof for a period not longer than 7 days for the purpose of promoting traffic movement or in the interests of public safety.
7. Nothing in this Part shall prevent any Ambulance Police or Fire Service Vehicle from waiting in any suspended Parking Place or part thereof if the vehicle is being used for emergency purposes.
8. The provisions of this Part shall apply to any Parking Bay as if it were a Parking Place.

PART 6 – CLEARWAYS

1. Subject to the provisions of Article 2 of this Part no person shall except upon the direction or with the permission of a Civil Enforcement Officer Police Constable in uniform or person authorized by the Council cause or permit any vehicle to park, stop or wait during the Prescribed Hours in any of the lengths of road specified in Schedule 1 Part 3 to this Order other than a Layby.
2. Nothing in Article 1 of this Part shall render it unlawful for a person to cause or permit a vehicle to park, stop or wait in the lengths of road referred to in that Article:
 - (1) to enable the vehicle (if it cannot reasonably be used for the same purpose in any other road) to be used in connection with any of the following operations in an emergency; building works, the removal of any obstruction to traffic, the maintenance, improvement or reconstruction of any such length of road, or the laying, erection, alteration or repair in or adjacent to any such length of road by an Undertaker of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or any telecommunications apparatus.
 - (2) if the vehicle is being used in the course of an emergency for Ambulance, Fire Service or Police purposes or it is a vehicle in the service of a local authority being used in pursuance of its statutory powers or duties and that vehicle cannot reasonably be used for the same purpose in any other road.
 - (3) if the vehicle is waiting owing to the Driver being prevented from proceeding by circumstances beyond his control or if such waiting is necessary in order to avoid an accident.

- (4) if the vehicle is in the service of or employed by a provider of a postal service licensed by the Postal Services Commission pursuant to the provisions of the Postal Services Act 2000 and is waiting while Postal Packets addressed to premises adjacent to that road are being unloaded from the vehicle or having unloaded there from are being delivered or while Postal Packets are being collected from premises or posting boxes adjacent to that road provided that the vehicle cannot reasonably be used for such purpose in any other road and for as long as may be necessary in conjunction with these purposes.

PART 7 – CYCLE LANES

1. Subject to the provisions of Article 2 of this Part no person shall except upon the direction or with the permission of a Civil Enforcement Officer, Police Constable in uniform or person authorized by the Council cause or permit any vehicle other than a Pedal Cycle to enter, park, stop, wait or proceed in the Cycle Lanes specified in Schedule I Part 16 to this Order.
2. Nothing in Article 1 of this Part shall render it unlawful for a person to cause or permit a vehicle to enter, park, stop, wait or proceed in the Cycle Lanes referred to in that Article:
 - (1) to enable the vehicle (if it cannot reasonably be used for the same purpose in any other road) to be used in connection with any of the following operations in an emergency; building works, the removal of any obstruction to traffic, the maintenance, improvement or reconstruction of the Cycle Lane or any adjacent length of road, or the laying, erection, alteration or repair in or adjacent to the Cycle Lane by an Undertaker of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or any telecommunications apparatus.
 - (2) if the vehicle is being used in the course of an emergency for Ambulance, Fire Service or Police purposes or it is a vehicle in the service of a local authority being used in pursuance of its statutory powers or duties and that vehicle cannot reasonably be used for the same purpose in any other road.
 - (3) if the vehicle is waiting owing to the Driver being prevented from proceeding by circumstances beyond his control or if such waiting is necessary in order to avoid an accident.
 - (4) if the vehicle is in the service of or employed by a provider of a postal service licensed by the Postal Services Commission pursuant to the provisions of the Postal Services Act 2000 and is waiting while Postal Packets addressed to premises adjacent to the Cycle Lane are being unloaded from the vehicle or having unloaded there from are being delivered or while Postal Packets are being collected from premises or posting boxes adjacent to the Cycle Lane provided that the vehicle cannot reasonably be used for such purpose in any other road and for as long as may be necessary in conjunction with these purposes.

3. The provisions of Part 8 of this Order shall apply to this Part and where the expressions “Restricted Road” and “Parking Place” appear therein the expression “Cycle Lane” shall be substituted.
4. Nothing in Article I of this Part shall render it unlawful for a person to cause or permit a vehicle to enter a Cycle Lane for the purpose of accessing or leaving premises adjacent to that Cycle Lane by means of a driveway provided for that purpose.

PART 8 – CONTRAVENTIONS

Penalty Charge Notices

1. If a vehicle is left in any Restricted Road or Parking Place identified in Schedule I to this Order during the Prescribed Hours without complying with the requirements of this Order a contravention shall have occurred and a Penalty Charge shall be payable. A Penalty Charge Notice showing the information required by the Traffic Management Act 2004 and subsequent legislation may then be issued by a Civil Enforcement Officer or the Council, as the enforcement authority for the purposes of the 2004 Act, in accordance with the requirements of that Act and the Penalty Charge shall be paid in accordance with the payment instructions on the Penalty Charge Notice.
2. Where a Penalty Charge Notice has been attached to a vehicle in accordance with this Part no person not being the Driver of the vehicle a Civil Enforcement Officer Police Constable in uniform or person authorized by the Council shall remove the notice from the vehicle until the vehicle is removed from the Restricted Road or Parking Place.

Removal of a vehicle from a Restricted Road or Parking Place

3. A Civil Enforcement Officer Police Constable in uniform or person authorized by the Council may, if he is of the opinion that any of the provisions contained in this Order have been contravened or not complied with and a Penalty Charge Notice has been issued or in the event of an emergency, in respect of a vehicle left in a Restricted Road or Parking Place, remove the vehicle or cause it to be removed and make such arrangements as may be reasonably necessary for the safe custody of the vehicle.

PROVIDED that:

- (i) when a vehicle is waiting in a Restricted Road or Parking Place in a position contravening any of the provisions of this Order a Civil Enforcement Officer Police Constable in uniform or person authorized by the Council may alter or cause to be altered the position of the vehicle in order that its position shall comply with those provisions, or
- (ii) a Civil Enforcement Officer Police Constable in uniform or person authorized by the Council may in the case of an emergency move or cause to be moved to any place he thinks fit any vehicle left in a Restricted Road or Parking Place and
- (iii) any person authorized to either remove or move a vehicle or alter its position by virtue of the provisions of this Part may do so by towing or driving the vehicle or in such other manner as he may think necessary and may take such

measures in relation to the vehicle as he may think necessary to enable him to remove it or alter its position as the case may be.

4. If a vehicle is removed to a car pound after a Penalty Charge Notice has been issued under the provisions of Article 3 of this Part a fee shall be payable to the Council in respect of the removal of the vehicle and a charge per day commencing on midnight after the day of the removal of the vehicle shall be payable in respect of the storage of the vehicle.

General

5. The provisions of this Part shall apply to any Parking Bay as if it were a Parking Place.

PART 9 - LIST OF SCHEDULES

Schedule 1: Waiting, Loading, Parking and other restrictions

Schedule 2: Charges and Fees

Part 1: Permit Charges

Part 1a: Miscellaneous Charges

Schedule 3: Consolidated Orders

PART 10 - INDEX OF SCHEDULE I

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**MADE UNDER THE COMMON SEAL OF
BRIGHTON & HOVE CITY COUNCIL**

this 1st day of May 2024

**THE COMMON SEAL OF BRIGHTON & HOVE CITY
COUNCIL** was affixed to this Order in the presence of



Authorised Officer

